



Christmas on the Coosa

Arts & Crafts Show Application

December 8, 2012
Wetumpka, Alabama

COTC USE ONLY
Booth # _____
Date Paid _____
Pmt. Method _____

Name _____

Business Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

BOOTH FEE SCHEDULE

All spaces are 12x12 (\$50) with some offering electrical hookup (\$60). Spaces are assigned on first-come, first-paid basis. If you would like the same booth(s) you had last year, please indicate the number(s) if you know them. **Deadline for entry is Monday, November 12, 2012.**

No. of spaces (\$50) without electricity _____ Total booth fees \$ _____

No. of spaces (\$60) with electricity _____ Total booth fees \$ _____

2011 Booth Space/Location _____

Please briefly describe arts and crafts that will be displayed. **Attach a photo if possible.**

COTC Craft Festival will begin at 10 a.m. and continue until 5 p.m. All exhibitors must remain open until 5 p.m. Exhibitors are subject to rules and regulations provided with this application as required by the Christmas on the Coosa Board. By signing this form you acknowledge that the City of Wetumpka, its employees or designated agents cannot be held responsible for theft, damages or injuries during Christmas on the Coosa activities.

Mail application and all entry fees to: Christmas on the Coosa, P.O. Box 936, Wetumpka, Alabama 36092 or deliver to the City of Wetumpka Administrative Building, 408 South Main Street.

Signature _____ Date _____

For more information, please contact the COTC office at 334-567-1384, email wetumpkaevents@bellsouth.net, visit www.cityofwetumpka.com (click on Special Events) or find us on Facebook (Wetumpka Christmas on the Coosa).

Christmas on the Coosa

Arts & Crafts Show Rules & Regulations

December 8, 2012 • Wetumpka, Alabama

- 12x12 space is \$50 (nonrefundable)
- 12x12 space with electricity is \$60 – **limited availability** (nonrefundable)
- No display equipment or materials furnished.
- Exhibitors **must** sign in between 7 a.m. and 9 a.m. at the information booth. Failure to sign in by **9 a.m.** could result in forfeiture of booth space or a change in your assigned booth location.
- Exhibits should be in place no later than 10 a.m.
- Exhibitors are responsible for set up and removal of their exhibit.
- Vehicles do not have direct access to the Courthouse Plaza, therefore exhibitors should be prepared to carry materials and equipment a short distance.
- Vehicles must be moved to designated parking areas no later than 9:30 a.m.
- Each vendor space will have one assigned parking space.
- Space assignments are based on a **first-come, first-paid basis**.
- No electric or space heaters, computers, golf carts or ATVs will be allowed.
- Requests for specific needs will be accommodated if possible.
- Requests for exclusive items or categories **will not be taken**.
- In the event of cancellation due to weather, **refunds will not be made**.
- Vendor permits will be issued at check-in and must be displayed.

Christmas on the Coosa is an official function of the City of Wetumpka. For additional information, contact Gwen Turner at 334-567-1384 or email wetumpkaevents@bellsouth.net.

The City of Wetumpka is not responsible for any injury, accident, loss or damage that may occur during Christmas on the Coosa activities. Any item not covered is subject to the decision of the Christmas on the Coosa Board.

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All fees and applications MUST be received by Monday, November 12, 2012.

Vendors will be notified of assigned space by Nov. 21. Do not call for space assignments before that date. Vendors will be notified if space is NOT available.

All exhibitors placed in Gold Star Park will not be allowed to leave until after the fireworks show.