

Residential Permit Application

New Construction and Additions

General Contractor / Home Owner Information

Contractor Home Owner

Company / Home Owner Name: _____ Phone: _____

Address: _____ Fax: _____

Email Address: _____

State Contractors Lic# _____ Exp. Date: _____

City Business Lic# _____ Exp. Date: _____

Site Location: _____

Subdivision: _____ Lot # _____

Type and Cost of Building

Type of Improvement

- New Building
- Addition
- Alteration
- Repair, Replacement
- Demolition
- Moving
- Foundation Only

Proposed Use

Residential

- One Family
- Two or More Family
(Enter Number of Units) _____
- Transient Hotel, Motel,
or Dormitory
(Enter Number of Units) _____
- Garage
- Carport
- Other: _____

Non Residential

- Amusement, recreational
- Church, other religion
- Industrial
- Parking Area
- Service Station, Repair Garage
- Hospital, Institutional
- Office, Bank, Professional
- Public Utility
- School, Library, Other Educational
- Store, Mercantile
- Tank, Towers
- Other: _____

Nonresidential- Describe in detail proposed use of buildings. If use of existing building changed, enter proposed use.

Ownership Private *(Individual, Corporation, Nonprofit, Institution, etc.)* Public *(Federal, State, or Local Government)*

Total Cost of Job \$ _____

Electrical \$ _____

Plumbing \$ _____

Mechanical \$ _____

Other \$ _____

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Characteristics of Building

Type of Construction

- Masonry (wall bearing)
- Wood Frame
- Structural Steel
- Reinforced Concrete
- Other _____

Type of Heating / Fuel

- Gas
- Oil
- Electricity
- Coal
- Other _____

Type of Sewage Disposal

- Public or Private Company
- Private (Septic tank, etc.)

Type of Water Supply

- Public or Private Company
- Private (Well, Cistern)

Type of Mechanical

- Will there be central air conditioning? Yes No
Will there be a elevator? Yes No

Dimensions

Number of Stories _____
Total square feet of floor area, all floors, based on exterior dimensions _____
Total land area, sq. ft. _____

Number of Off-Street parking spaces: Enclosed _____ Outdoors _____

Residential Building only

Number of Bedrooms _____
Number of Bathrooms: Full _____ Partial _____

Identification – To be completed by all applicants

Owner or Lessee: _____ Phone _____

Address: _____

Contractor: _____ Phone _____

Address: _____

Architect or Engineer: _____ Phone _____

Address: _____

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as the authorized agent and we agree to confirm to all applicable laws of this jurisdiction.

Signature of Applicant

Address of Applicant

Application Date

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Sub- Contractors List

A list of all sub-contractors must be furnished to the Building Department prior to Temporary Power being received on a job site. On jobs not requiring temporary power, this must be furnished prior to the Final Inspection. All sub-contractors must have a current City of Wetumpka Business License. (PLEASE PRINT)

General Contractor: _____

Site Location: _____

| | | | |
|------------------------|-------|-----------------------|-------|
| Framing | _____ | Extinguishing System | _____ |
| Concrete Finisher | _____ | Fire Sprinkler System | _____ |
| Layout / Footing | _____ | Tank Installer | _____ |
| Block / Brick / Mason | _____ | Other | _____ |
| Plumber / Gas | _____ | Other | _____ |
| Grading | _____ | | |
| Electrician | _____ | | |
| Heating / Air | _____ | | |
| Roofer | _____ | | |
| Cabinets/ Countertops | _____ | | |
| Trim | _____ | | |
| Vinyl Siding | _____ | | |
| Hardwood Flooring | _____ | | |
| Ceramic Tile | _____ | | |
| Carpet /Vinyl Flooring | _____ | | |
| Painter | _____ | | |
| Sheetrock | _____ | | |
| Landscaping | _____ | | |
| Pool | _____ | | |
| Fencing | _____ | | |
| Fireplace | _____ | | |
| Termite Protection | _____ | | |
| Port-A-Let | _____ | | |
| Wallpaper Hanger | _____ | | |
| Closet / Shelving | _____ | | |
| Insulation | _____ | | |
| Outside Utilities | _____ | | |
| Poured Walls | _____ | | |
| Gutters | _____ | | |
| Waterproofing | _____ | | |
| Alarm System | _____ | | |
| Septic Tank | _____ | | |
| Asphalt | _____ | | |
| Hood Systems | _____ | | |

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Owner of Property

Name: _____

Construction Address: _____

This Department understands that as an owner you have the right to build on your property. As a public service to protect you and the investment in your property, this department has put together this information. Please READ and INITIAL each paragraph. If you do not understand a paragraph, the Building Department personal will be happy to explain it to you.

Initial Below

- ✎ _____ I hold title to the above property and am planning on doing all construction.
- ✎ _____ I understand that as an owner- builder I must abide by all zoning ordinances and building regulations in effect at the time of permit application.
- ✎ _____ I have a copy of the 2009 International Residential Code and understand that this department and its inspectors are there to help enforce and interpret the code. There is a copy of the code in the Building Department for review, but we cannot give you a copy free of charge.
- ✎ _____ I understand that the Building Official and inspectors are not there to design, alter or give advice on how to meet the code.
- ✎ _____ I understand that as an owner-builder that any contract disputes with sub-contractors and the owner will be a civil matter. This department will not mitigate any contract disputes.
- ✎ _____ I understand that if I compensate any person or company for work performed, they are required to have a business license with the City of Wetumpka.
- ✎ _____ I understand that under state and local laws I cannot do any Electrical, Plumbing, Heating & Air, and Gas work on my property without first obtaining the proper licenses and permits.

I have read, understand and will abide by ALL OF THE ABOVE information.

Signature _____

Date _____

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HOME BUILDERS LICENSURE BOARD

*Sworn Statement of party claiming exemption from the requirements of the
Home Builders Licensure law, Code of Alabama 1975 § 34-14A-1*

I do hereby solemnly swear that I, or the entity of which I am a qualifying representative, am exempt from the licensing requirements of the State of Alabama Home Builders Licensure law pursuant to Section 34-14A-1 for the following reason: (Please mark appropriate response).

_____ I am an authorized employee of a federal, State, or local government exempt from this law and do not hold myself out for hire or otherwise engage in contracting except in accordance with my employment. Section 34-14A-6(2).

_____ I am a General Contractor holding a current and valid license issued prior to January 1, 1992. General Contractors license # _____
Section 34-14A-6(3).

_____ I am the Property Owner acting as my own contractor and providing all materiel supervision myself on property for my own occupancy or use, and not offered for sale. I do not intend to use this permit for the constructing or superintending of the construction of any residential building or structure for sale. (Proof of the sale, or offering for sale, of more than one such structure by an owner-builder within one year after completion of the same, is presumptive evidence that the construction was undertaken for the purpose of sale). Section 34-14A-7(5).

I understand that by claiming exempt status, I waive my rights for protection under the provisions of the Home Builders Licensure law and that in the event of litigation involving activities resulting from the grant of this permit, I may not make demand of any money from the recovery fund established by the home builders licensure law.

I sign this statement under penalties of perjury.

Sworn by me this date: _____

(Signature) (Date)

(Entity, if applicable)

(Witness) (Date)

**Violation of the Alabama Home Builders Licensure Law is a class C misdemeanor punishable by up to 3 months in jail and fines up to \$500.00*

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Energy Code Requirements

**Require only if Prescriptive Method was chosen. REScheck required if using Spray Foam Insulation*

Date: _____
 Builder: _____ Phone: _____
 Subdivision: _____ Lot# _____
 Address: _____
 Insulation Co. _____ Phone: _____
 Heating & AC Co. _____ Phone: _____

| Building Envelope Information | Type (batt / blown / spray foam) | R-value |
|---|----------------------------------|---------|
| Flat Ceiling R-value: (R30 min) | _____ | _____ |
| Sloped Ceiling / Roof Deck R-value: (R30 min), (R19 w/REScheck) | _____ | _____ |
| Exterior Wall R-value: (R13 min) | _____ | _____ |
| Attic Knee Wall R-value: (R13 min) | _____ | _____ |
| Attic Knee Wall Sheathing R-value: (R5 min) | _____ | _____ |
| Basement Stud Wall R-value: (R13 min) | _____ | _____ |
| Basement Mass Wall R-value: (R5 min) | _____ | _____ |
| Sealed Crawlspace Stud Wall R-value: (R13 min) | _____ | _____ |
| Sealed Crawlspace Mass Wall R-value: (R5 min) | _____ | _____ |
| Floor over Unconditioned Space R-value: (R19 min) | _____ | _____ |
| Floor over Air R-value: (R19 min) | _____ | _____ |
| Other Insulation R-value and description: _____ | | |

| Window Size | # of | U-Factor (from NFRC label) | SHGC (from NFRC label) |
|-------------|-------|----------------------------|------------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| Skylight | _____ | _____ | _____ |
| Glazed Door | _____ | _____ | (> 50% glazed) |
| Opaque Door | _____ | _____ | (< 50% glazed) |

TABLE 402.1.1

INSULATION AND FENESTRATION REQUIREMENTS BY COMPONENT FOR:

CLIMATE ZONE 3 – WETUMPKA, AL*

| Fenestration U-Factor | Skylight;sup\sup; U-Factor | Glazed Fenestration SHGC | Ceiling R-Value | Wood Frame Wall R-Value | Mass Wall R-Value | Floor R-Value | Basement Wall R-Value | Slab R-Value & Depth | Crawl Space Wall R-Value |
|-----------------------|----------------------------|--------------------------|-----------------|-------------------------|-------------------|---------------|-----------------------|----------------------|--------------------------|
| 0.50 ^j | 0.65 | 0.30 | 30 | 13 | 5/8 | 19 | 0 | 0 | 5/13 |

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Energy Code Requirements (Load Calculations)

Mechanical (Systems) Information

Water Heater Type: Gas Electric Circulating Pump? Yes No

Number and Size of Heating & Cooling Systems: _____ / _____

Number of Air Handlers: _____

Heating System Type: Gas Heat Pump Other (explain) _____

Cooling System Type: Split Heat Pump Other (explain) _____

Total House Heating Load: _____ Btu/h Based on ACCA Manual J

Total House Cooling Load: _____ Btu/h Based on ACCA Manual J

Heating & Cooling Load Calculations Performed By:

NAME: _____

Date: _____ SIGNATURE: _____

Alabama State License Number or P.E. Registration Number: _____

SIGNATURE: (Applicant) _____

PRINTED NAME: _____

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

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STATEMENT OF COMPLIANCE WITH ALABAMA STATE ENERGY CODES FOR RESIDENTIAL BUILDINGS 2009

International Residential Code (IRC) with State of Alabama Amendments for Residential Dwellings

The 2009 International Residential Code, published by the International Codes Council, when used in conjunction with the State of Alabama Energy and Residential Codes, constitutes the official Alabama State Energy Code for Residential Buildings. This Code establishes minimum regulations for energy efficient design, erection, construction, and/or alternation of one-and-two family dwellings and townhouses not more than three stories above grade in height with a separate means of egress and their accessory structures. Compliance with this Energy Code by designers and builders is mandatory. **This form must be completed entirely, signed and submitted at the time of permit application.**

BUILDING PERMIT NUMBER: _____ DATE: _____

JOB SITE ADDRESS: _____

CONTRACTOR/BUILDER: _____

I/we do certify by signature below that the above permitted structure shall be built in compliance with the State of Alabama Energy and Residential Codes using one of the following methods:

(Indicate with an "x" the appropriate choice.)

Insulation, Window and Door Requirements by Component (Prescriptive Component Approach) This approach is assumed unless documentation is provided by the builder that either the trade-off or simulated performance options are being used. Insulation and window requirements prescribed in the 2009 IECC and the Alabama Energy and Residential Code must be strictly adhered to in addition to the *mandatory* requirements for building envelope air sealing and mechanical systems (plumbing, electrical, HVAC). Applicants must complete the Energy Code Prescriptive Approach Worksheet and submit it along with the permit application and the construction plans for review.

REScheck with 2009 IECC as chosen option (Component UA Trade-off Approach) Applicant must prepare and submit a REScheck report along with a building permit application, this form, and the construction plans for review. REScheck is available as a free download at <http://www.energycodes.gov/rescheck/>. REScheck allows you to demonstrate compliance with the weighted-average SHGC requirement and to perform simple trade-offs among building envelope components as well as receive credit for higher than standard heating and cooling equipment efficiencies. If using REScheck, you must use the **Alabama** version. Unless you are familiar with using REScheck software, download the '*REScheck Software User's Guide*', while at the DOE website. The user's guide is imperative to understanding and using the software program correctly.

Two (2) signed copies of the REScheck printed report for the work to be permitted must be submitted with each building permit application. One copy will be stamped "Reviewed For Codes Compliance" and will be given back to you at permit issue. This copy must be on the construction site and available to inspectors during inspections. The remaining copy will be retained for Building Department records.

Mandatory requirements for building envelope air sealing and mechanical systems must be met even if using REScheck.

IECC Section R405 (Simulated Performance Approach) Section R405 provides an alternative way to meet the code's goal of effective use of energy based on a comprehensive analysis showing that the predicted annual energy costs of a *proposed home design* is less than or equal to that of a *standard reference design* (the same home built to meet the prescriptive criteria in the code). Because of the level of detail required in the analysis, this method is not often used for residential buildings.

Mandatory requirements for building envelope air sealing and mechanical systems must be met even if using the Simulated Performance Approach.

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Requirement Guidelines for All New Construction and Additions

From your first contact with the City of Wetumpka Building Department / City Planner to receiving your final inspection approval and certificate of occupancy, there are several different reviews that will be conducted by City of Wetumpka Building Department. This short guide provides a brief description of the general steps that will occur in the construction process.

Step One: Application Review and Plan Intake:

The first step to receiving a building permit to construct new construction is submitting an application, and **complete** plans, site plan, and documents at the Building Department (408 S. Main St. Wetumpka AL 36092). **Plans submitted at this stage should be complete for ALL stages of the project.** Construction of a new residential home requires plan review by the Building Official. Upon application submission and plan acceptance, the Building Official and Building Inspector will be assigned to your project. The Building Department will check all paperwork for completeness and provide guidance in understanding the construction process from project initiation to completion. **Incomplete plans will NOT be accepted for review. Questions on the status of your project and ALL plan revisions and survey submittals throughout the entire review and construction process should be directed to the Building Official / City Planner.**

Step Two: Preservation, Site Plan, and Construction Code Review:

Upon plan acceptance, the Building Official will review the Zoning Ordinances, for site plan compliance and the building plans for code compliance. Public Works will review for curb cuts and other items related to the public infrastructure of the City. Once the residential permit application is approved a building permit can be purchased.

Step Three: Construction Inspections

Two scaled & dimensioned hard copies OR an electronic copy of a signed survey indicating the top of foundation elevation and front and side yard structure setbacks must be submitted prior to foundation inspection. **After permits are issued and construction begins, it is your responsibility to contact the Building Department (334-567-1303) for all required inspections during building activities. A ½ days' notice is require for all inspections.** Inspections: footing and foundation; concrete slab and under-floor inspection; rough-in inspection of plumbing, gas, electrical, and mechanical, framing, and insulation, vapor barrier, etc.....

Step Four: When Construction is Complete

To obtain a certificate of occupancy after all necessary code work is completed, the contractor or owner (or their representative) must call (334-567-1303) to set an appointment date for the final inspection. A ½ days' notice is require for all inspections. After approval of your final inspection, a Certificate of Occupancy will be issued.

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Requirement Checklist for All New Construction and Additions

- A COMPLETE set of plans must be turned into the Building Department.
- Site Plan showing all setback requirements
- E-911 Street Address - the 911 Administrative telephone number # 334-567-1105.
- Residential Application Completed and turn into the Building Department.
Items with the Application:
 - List of Sub Contractors.
 - Flood Elevation certificate if require must be certified by Registered Engineer, Surveyor, or Architect.
 - Legal papers pertaining to easements or drainage.
 - Check with Wetumpka Water & Sewer Board for water and sewer hookups # 334-567-8404
 - Site/Development Plans must have a State of Alabama Registered Engineer Stamp.
Building plans must have a State of Alabama Registered Architect stamp.
- After permits are issued and construction begins, it is your responsibility to contact the Building Department (334-567-1303) for all required inspections during building activities. A ½ days' notice is require for all inspections. Inspections: footing and foundation; concrete slab and under-floor inspection; rough-in inspection of plumbing, gas, electrical, and mechanical, framing, and insulation, vapor barrier, etc.....**
- Completion of Construction - To obtain a certificate of occupancy after all necessary code work is completed, the contractor or owner (or their representative) must call (334-567-1303) to set an appointment date for the final inspection. A ½ days' notice is require for all inspections. After approval of your final inspection, a Certificate of Occupancy will be issued.**

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